



Torbay Karate Club

STANDING ORDER MANDATE

Please complete this form in its entirety. **The top half is to be given to Bob Davies or Helen Cox. You need to give the bottom half to your bank.**

Name of Student(s):

A standing order mandate has now been set up for the monthly fees of the above named student(s).

Payments start from (day/month/year)..... /...../..... for the amount of £.....

IMPORTANT! payments MUST BE RECEIVED AT THE BEGINNING OF EACH MONTH and must show in the club account by 3rd day of each month at the latest

Name of the account holder (as stated on bank account):

.....

I agree that one month's notice in writing must be given before cancellation of this standing order.

Signature of account holder.



Standing Order Mandate

Please pay **Lloyds TSB (Paignton Branch)**, sort code **77-10-09**

For the credit of beneficiary **TORBAY KARATE CLUB**, account number **24947568**

Please Quote **Reference:** TKC/DD(add student surname)

The **sum of** (amount) £.....,(amount in words)

Commencing (date of first payment)..... /...../....., **and thereafter** on the (due date) **FIRST DAY** of every month, until further notice.

Please debit my/our account accordingly.

Account name to be debited.....

Account Number.....

Signature(s)

Date

Banks may decline to accept instructions to charge Standing Orders to certain types of account other than current accounts.

Note:- the bank will not undertake to

- a) Make any reference to VAT or pay a stated sum plus VAT, or other indeterminate element.
- b) Advise remitter's address to beneficiary
- c) Advise beneficiary of inability to pay
- d) Request beneficiary's banker to advise beneficiary of receipt
- e) Accept instructions to pay as soon after the specified date as there are funds to meet the payment, if funds not available on the specified date.

Payments may take 3 working days or more to reach the beneficiary's account. Your branch can give you further details. PLEASE MAKE SURE PAYMENTS ARRIVE INTO TORBAY KARATE CLUB'S ACCOUNT BY 3RD DAY OF EACH MONTH AT THE LATEST.